

Ypsilanti Heritage Festival

VENDOR PARTICIPATION REGULATIONS

Applications and activities will be considered on an individual basis by the Steering Committee and they reserve the right to refuse any group or business that does not uphold the integrity of the Festival.

Late application may reduce the chances of securing space due to expanded Festival activity.

All applications must include a Festival booth space permit fee. An additional fee shall be charged for use of electricity and must be requested in advance. A limited number of electrical hook-ups are available on a first come basis.

All booth space entries shall be assigned to a standard size booth space (10' x 10'). Structures, displays and literature shall not extend beyond assigned areas. All materials used in the construction of, or in connection with a booth, including booth, tables and chairs, must be provided by participants. Booth must be completely constructed 30 minutes prior to Festival opening time and may not be removed until exhibitor closing time.

Vehicles will be allowed to enter and unload and must be removed as soon as unloading is finished. All vehicles must be out of the Festival grounds 30 minutes prior to the opening of the Festival. **VEHICLES CANNOT BE PARKED IN EXHIBIT AREA.** Booths are to remain open during the festival hours and close when the festival closes Exhibitors must agree to participate the entire three days of the Festival and be open throughout Festival scheduled hours.

The Ypsilanti Heritage Festival Permit with applicant name must be displayed at all times. Applicant is prohibited from sub-contracting assigned booth space to commercial vendors or other organizations. Sale of items is limited to applicants with prior approval for sales of the type of merchandise being sold. (Market Place, Arts and Crafts, Blanket Traders)

Sales or "Hawking" of any items outside the assigned booth space is prohibited.

Club and Organization applicant booth space is to be used as a vehicle to publicize events, activities and projects through displays and literature distribution only, unless a raffle, sales, event or activity booth has been approved.

Only political parties registered in the State of Michigan are permitted to solicit petition signatures, lobby, campaign or distribute inside the booth area only.

Pets are prohibited on Festival grounds by Ypsilanti City Ordinance.

No debris may be left behind after tearing down.

Decisions by any Festival Committee may be appealed to the Steering Committee. You may not dismantle your booth or exhibit until 7pm Sunday evening.

To ensure the safety of our guests and vendors, no cars are permitted to enter the park on Sunday evening until after the 6:00pm closing once permitted by order of the Ypsilanti Police Chief.

Violations of these rules will cause immediate dismissal without refund of any fees.