

**Ypsilanti Heritage Festival
August 21-22-23, 2009
Market Place Booth Space Application
Please download and submit this application**

Business Name: _____

Contact Person: _____

Mailing Address: _____

City/State/Zip: _____

Phone: _____ Cell: _____

Fax: _____ Email: _____

Website URL: _____

_____ **Information Only Booth** 10'x10' Space: \$500 each (does not include tent, tables or display)

_____ **Sales Booth** 10' x 10' Space: \$500 each (does not include tent, tables or display)
10% of gross sales over \$1,000 must be paid to the Ypsilanti Heritage Festival not later than
September 30, 2009.

_____ **Electrical Hook-up:** \$ 25.00 (limited availability, first come, first served)

Describe products to be sold, informational materials and/or promotional handouts to be given away.

TOTAL \$ _____

Credit Card # _____ **Exp. Date** _____

Visa & MasterCard Only

Make Checks Payable to:

The Ypsilanti Heritage Festival P.O. Box 970077 Ypsilanti, MI 48197 734-483-6071

I have read the rules and regulations of the Festival and agree to abide by them. I agree not to sell items, distribute literature or promotional handouts not indicated in the application and understand that violations of these rules will cause my immediate dismissal without the refund of any fees. I understand that upon acceptance, all payments will be deposited.

NO REFUNDS WILL BE GIVEN

Signature: _____ **Date:** _____

**Member: Michigan Festival & Events Association
YPSILANTI HERITAGE FESTIVAL PARTICIPATION REGULATIONS
www.ypsilantiheritagefestival.com**

Applications and activities will be considered on an individual basis by the Steering Committee and they reserve the right to refuse any group or business that does not uphold the integrity of the Festival. Late application may reduce the chances of securing space due to expanded Festival activity.

All applications must include a Festival booth space permit fee. An additional fee shall be charged for use of electricity and must be requested in advance. A limited number of electrical hook-ups are available on a first come basis.

All booth space entries shall be assigned to a standard size booth space (10' x 10'). Structures, displays and literature shall not extend beyond assigned areas. All materials used in the construction of, or in connection with a booth, including booth, tables and chairs, must be provided by participants. Booth must be completely constructed 30 minutes prior to Festival opening time and may not be removed until exhibitor closing time.

Vehicles will be allowed to enter and unload and must be removed as soon as unloading is finished. All vehicles must be out of the Festival grounds 30 minutes prior to the opening of the Festival.
VEHICLES CANNOT BE PARKED IN EXHIBIT AREA.

Booths are to remain open during the festival hours and close when the festival closes

Exhibitors must agree to participate the entire three days of the Festival and be open throughout Festival scheduled hours.

The Ypsilanti Heritage Festival Permit with applicant name must be displayed at all times.

Applicant is prohibited from sub-contracting assigned booth space to commercial vendors or other organizations.

Sale of items is limited to applicants with prior approval for sales of the type of merchandise being sold.
(Market Place, Arts and Crafts, Blanket Traders)

Sales or "Hawking" of any items outside the assigned booth space is prohibited.

Club and Organization applicant booth space is to be used as a vehicle to publicize events, activities and projects through displays and literature distribution only, unless a raffle, sales, event or activity booth has been approved.

Only political parties registered in the State of Michigan are permitted to solicit petition signatures, lobby, campaign or distribute inside the booth area only.

Pets are prohibited on Festival grounds by Ypsilanti City Ordinance.

No debris may be left behind after tearing down.

Decisions by any Festival Committee may be appealed to the Steering Committee.

You may not dismantle your booth or exhibit until 7pm Sunday evening.

To ensure the safety of our guests and vendors, no cars are permitted to enter the park on Sunday evening until after the 7:00pm closing once permitted by order of the Ypsilanti Police Chief.

Violations of these rules will cause immediate dismissal without refund of any fees